



705 N. Zeeb Rd., Suite 201 • Ann Arbor MI 48103  
Office: (734) 302-8715 • [www.washtenawcd.org](http://www.washtenawcd.org)

## PERMIT, LICENSE, & SERVICE REFERENCE LIST

The table below can help determine if you need to contact local, county, and/or state government department(s) for information and permits/licenses that may be needed for an activity or natural resource concern in Washtenaw County. This list is for **INFORMATION ONLY**; it may not be comprehensive and permits from other agencies (e.g. federal) may be required for certain activities. The WCCD appreciates hearing feedback regarding the accuracy of information on this list via email ([info@washtenawcd.org](mailto:info@washtenawcd.org)) or phone. Updated 09/2021

ACTIVITY OR CONCERN Find the activity or concern below, then follow across the table to the right to find which local, county and/or state government agency or departments you should contact for more information and to find what may be required. When you know the agency you need to contact, look for contact information, beginning on page 4.	LOCAL	WASHTENAW COUNTY						STATE (MI)	
	CITY OR TOWNSHIP	BUILDING INSPECTION DEPT.	WATER RESOURCES COMMISSIONER	ENVIRONMENTAL HEALTH DEPT.	PUBLIC HEALTH DEPT.	ROAD COMMISSION	SOIL EROSION & SEDIMENTATION	DEPT. OF AGRICULTURE & RURAL DEV.	DEPT. OF GREAT ENVIRONMENT, GREAT LAKES, AND ENERGY
Agriculture Pollution/Spills								X	
Aquatic Nuisance Control Permits (ANCP) (weeds in lakes and ponds)									X
Building/Construction Permits	X	X							
County Drains (crossing, modifying, discharging to, or any work in county drain easements)			X						
Dam Safety Permits (construction, repair)									X
Drinking Water Testing				X					
Driveway & Culvert Permits						X			
Environmental Complaint Hotline				X					
Farmland Preservation								X	
Fertilizing and Liming Licenses								X	
Fish Hatchery Licenses								X	

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Floodplain Permits									X
Food Establishment & Food Service Licenses								X	
Food Safety				X					
Grading Permits	X						X		
Groundwater Discharge Permits									X
Illegal Dumping				X					
Inland Lakes & Streams Permits (for any construction or earth change near a lake or stream)									X
Livestock Dealer Licenses								X	
National Pollutant Discharge Elimination System (NPDES) Permits									X
Nursery Licensing and Inspection								X	
Oil & Gas Well Permits									X
Pesticide Certification, Registration, etc.								X	
Pollution Prevention & Emergency Response				X					
Pond Construction & Excavation	X	X					X		X
Radon				X					

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Recycling (Residential and business info and resources; service sign up; complaints)	X			X					
Right to Farm								X	
Riding Stable Licenses								X	
Septic System/Sewage Permits				X					
Soil Erosion & Sedimentation Control Permits							X		
Well Permits				X					
West Nile Virus					X			X	
Wetland Protection Permits	X								X

# PERMIT AND LICENSE CONTACT INFORMATION

## WASHTENAW COUNTY

### **BUILDING INSPECTION DEPARTMENT**

Office Location: 705 N. Zeeb Road, Ann Arbor, MI 48103 (1<sup>st</sup> floor)  
Mailing Address: PO Box 8645  
Ann Arbor MI 48107-8645  
Phone: 734-222-3900  
Web: [washtenaw.org/156/Building-Inspection](http://washtenaw.org/156/Building-Inspection)

### **ENVIRONMENTAL HEALTH DEPARTMENT**

Office Location: 705 N. Zeeb Road, Ann Arbor, MI 48103 (1<sup>st</sup> floor)  
Mailing Address: PO Box 8645  
Ann Arbor MI 48107-8645  
Phone: 734-222-3800  
COMPLAINT HOTLINE: 734-222-3880  
Email: [zeebcss@washtenaw.org](mailto:zeebcss@washtenaw.org)  
Web: [washtenaw.org/1405/Environmental-Health-Inspections-Permits](http://washtenaw.org/1405/Environmental-Health-Inspections-Permits)

### **HEALTH DEPARTMENT**

Office/Mailing Address: 555 Towner St.,  
Ypsilanti, MI 48198  
Phone: 734-544-6700  
Email: [l-wchdcontact@washtenaw.org](mailto:l-wchdcontact@washtenaw.org)  
Web: [washtenaw.org/1129/Health-Department](http://washtenaw.org/1129/Health-Department)

### **ROAD COMMISSION**

Office Location: 555 N. Zeeb Rd., Ann Arbor, MI 48103  
Mailing Address: PO Box 1528  
Ann Arbor MI 48106-1528  
Phone: 734-761-1500  
PERMITS: 734-327-6642  
Email: [wrc@wcroads.org](mailto:wrc@wcroads.org)  
Web: [wcroads.org](http://wcroads.org)

### **SOIL EROSION & SEDIMENTATION CONTROL**

Office/Drop Box: 705 N. Zeeb Road, Ann Arbor, MI 48103 (2<sup>nd</sup> floor)  
Mailing Address: PO Box 8645  
Ann Arbor MI 48107-8645  
Phone: 734-222-6860  
Email: [drains@washtenaw.org](mailto:drains@washtenaw.org)  
Web: [washtenaw.org/soilerosion](http://washtenaw.org/soilerosion)

### **WATER RESOURCES COMMISSIONER**

Office/Drop Box: 705 N. Zeeb Road, Ann Arbor, MI 48103 (2<sup>nd</sup> floor)  
Mailing Address: PO Box 8645  
Ann Arbor MI 48107-8645  
Phone: 734-222-6860  
Email: [drains@washtenaw.org](mailto:drains@washtenaw.org)  
Web: [washtenaw.org/drains](http://washtenaw.org/drains)

# **STATE OF MICHIGAN**

## **DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT (MDARD)**

Constitution Hall, 6th Floor  
525 W. Allegan Street  
P.O. Box 30017  
Lansing, MI 48909

Phone: 800-292-3939  
Email: [MDA-Info@Michigan.gov](mailto:MDA-Info@Michigan.gov)  
Web: [michigan.gov/mdard](http://michigan.gov/mdard)

### **Licensing, Certification, and Registration Page**

\*Includes "MDARD Licensing Decision Tree" online tool\*  
From the website home page, select "Licensing" in the left side navigation column. Select "MDARD Licensing Decision Tree" in the main body of the page.

### **Aquaculture/Fish Hatchery, Livestock Dealer, Riding Stable, Animal Control Officer**

#### **ANIMAL INDUSTRY DIVISION**

From the website home page, select "Licensing" in the left side navigation column. Select "Animal Related Licensing" from the drop-down list. Select area of interest from 2<sup>nd</sup> drop-down list or from links in the main body of the page.

### **Farmland Preservation**

#### **ENVIRONMENTAL STEWARDSHIP DIVISION**

From the website home page, select "Environment" in the left side navigation column. Select "Farmland Preservation" from the drop-down list.

### **Right to Farm**

#### **RIGHT TO FARM PROGRAM**

From the website home page, select "Environment" in the left side navigation column. Then select "Right to Farm" from drop-down list. Select area of interest from links in the main body of the page.

### **Fertilizing & Liming, Nursery Licenses, Pesticide Certification & Registration**

#### **PESTICIDE & PLANT PEST MANAGEMENT DIVISION**

Fertilizing & Liming, Nursery Licenses: From the website home page, select "Licensing" in the left side navigation column. Then select "Agricultural Products" from the drop-down list. Select area of interest from 2<sup>nd</sup> drop-down list or from links in the main body of the page.

Pesticide Certification & Registration: From the website home page, select "Licensing" in the left side navigation column. Then select "Pesticide" from the drop-down list. Select area of interest from 2<sup>nd</sup> drop-down list or from links in main body of the page.

### **Food Establishment & Food Service Licenses**

#### **FOOD & DAIRY DIVISION**

From the website home page, select "Licensing" from left side navigation column. Select "Food Industries" from the drop-down list. Select area of interest from the 2<sup>nd</sup> drop-down list or from links in main body of page.

## **DEPARTMENT OF ENVIRONMENT, GREAT LAKES, & ENERGY (EGLE)**

To find the specific contact for the permit or concern you have, either: 1) contact EGLE's Environmental Assistance Center for additional information and referral OR 2) use EGLE's "Permit Information Checklist" online.

### **CALL or EMAIL:**

EGLE's Environmental Assistance Center  
Phone: (800) 662-9278  
E-mail: [Egle-assist@michigan.gov](mailto:Egle-assist@michigan.gov)

### **ONLINE:**

Web: <https://www.michigan.gov/egle/>

Scroll down the home page and select "Permits" listed near the bottom, center. On the following page, use the "Permit Information Checklists" to identify the types of activities that require EGLE permits.